

AGENDA, WEDNESDAY, AUGUST 23, 2023:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the August 10, 2023 Commissioners' Meeting as presented.

Proclamation:

- International Overdose Awareness Day, August 31, 2023

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Human Services Development Fund Public Hearing:

As publicly advertised, this is the date and time to hold a public hearing to accept public comment on the 2023-2024 Human Services Block Grant.

2023-2024 Human Services Development:

Recommendation from Paula Neiman, Chief Clerk, to approve and sign the Assurance of Compliance for submission of the 2023-2024 Human Services Block Grant to the Pennsylvania Department of Human Services for the Homeless Assistance Funds in the amount of \$93,894.00 and Human Services Development Funds in the amount of \$57,826.00.

2023 Community Development Block Grant (CDBG) Program:

Presentation from applicants to provide them the opportunity to present their projects for the 2023 CDBG Program. A final public hearing will be held at a later date to take public comment on the 2023 CDBG Budget before submission to the Department of Community & Economic Development.

Controller:

For matter of record only: Controller John Phillips noted the County's Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2022 was released August 15th and posted on the County website for the public. The ACFR includes audited financial statements, notes, and supplemental materials that fully present the County's financial position. Also posted was the 2022 Single Audit Report, which covers Pennsylvania Department of Human Services and Federal grant programs in additional detail. The County received unmodified audit opinions with no findings, significant deficiencies, or material weaknesses, i.e., a "clean" audit.

AGENDA, WEDNESDAY, AUGUST 23, 2023

Page 2 of 6

Controller cont'd:

In addition, on June 14, 2023, the Government Finance Officers Association awarded its Certificate of Achievement for Excellence in Financial Reporting to Adams County for our 2021 ACFR. This is the highest recognition in the United States for governmental financial reporting and is the County's fifth consecutive award.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Child Welfare Information System Data Sharing Agreement with the Commonwealth of Pennsylvania, through the Department of Human Services. This Agreement establishes the terms, conditions, and security measures by which the Child Welfare Information Solution ("CWIS") will exchange certain electronic data related to child protective services with the County through approved case management systems. The effective date of this Agreement is October 1, 2023 and expires September 30, 2024.

Planning Department:

Recommendation from Sherri Clayton-Williams, Director, to approve the following re-appointments to the designated Boards:

- Adams County Planning Commission – Tom Streiff, Jim Morhalek and Richard Crouse, 4-year terms to expire December 31, 2026
- Adams County Housing Committee –
 - Yeimi Gagliardi, Lucy Lott, Vicki Huffaker, Dennis M. Murphy, 2-year terms to expire December 31, 2023 (these terms expired in 2021);
 - Alan Fleckner, Robin Fitzpatrick, 3-year terms to expire December 31, 2025 (these terms expired in 2022)
- Parks, Recreation and Green Space Committee –
 - Gus Fridenvalds, Pat Naugle, Matt Sheads, Ellie Vranich, 4-year term effective January 1, 2022 thru December 31, 2025
 - Coleen Reamer, Steve Toddes, 4-year term effective January 1, 2023 thru December 31, 2026
 - Appointment of Brock Widerman to fill a vacancy to a 4-year term effective January 1, 2023 thru December 31, 2026
 - Appointment of Craig Yingling to fill the remainder of the term of David Waybright, thru December 31, 2024
 - Appointment of Stephanie Haley to fill the remainder of the term of Anna Geiger, thru December 31, 2024

Elections and Voter Registration:

Recommendation from Angela Crouse, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve and ratify the electronic signing of the Election Integrity Grant in the amount of \$375,156.52.

Security:

Recommendation from Mark Masemer, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve to designate Chairman Randy L. Phiel to sign the annual Maintenance Agreement with Autoclear, a New Jersey Company, to perform inspections and maintenance on the County's X-ray machines. The term of the Agreement is August 15, 2023 to August 31, 2024. Total cost to the County is \$11,200.00.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Adopt and approve the following Resolution and Agreements related to the re-appointment of Vice Chairman James E. Martin to serve as a Director on the SouthCentral Local Elected Officials ("SCLEO") Board. The SCLEO is an entity authorized by the federal Workforce Innovation and Opportunity Act of 2014 ("WOIA", Pub.L. 113-138) and is comprised of eight counties in south central PA (Adams, Cumberland, Dauphin, Franklin, Juniata, Lebanon, Perry, and York) for the purpose of governing the SouthCentral Workforce Investment Board, also known as "SCPaWorks." SCPaWorks operates Pennsylvania CareerLink locations and provides other workforce development activities in the area using federal funds that SCLEO receives. In support of the SCLEO partnership, the Board of Commissioners does hereby approve and adopt the following:
 - Resolution No. 11 of 2023 – This Resolution resolves to re-appoint Vice Chairman Martin to serve as the representative of Adams County as a member of the SCLEO Board and approves the Chief Elected Official Agreement and Chief Elected Official and Local Workforce Development Board Partnership Agreement, as further defined below. This Resolution is effective August 23, 2023.
 - Chief Elected Official Agreement – This Agreement is between the eight counties and the SCLEO for the purpose of appointing the county members and outlining the duties of the members and the SCLEO. The Agreement is effective July 1, 2023, for a period of one (1) year and shall renew annually unless terminated as provided in the Agreement.
 - Chief Elected Official and Local Workforce Development Board Partnership Agreement – This Agreement is between the SCLEO and SCPaWorks for the purpose of outlining their respective obligations in accordance with WOIA guidelines. The Agreement is effective July 1, 2023, for a period of one (1) year and shall renew annually unless terminated as provided in the Agreement.
- Subrecipient Agreements for the Adams Response & Recovery Fund ("ARRF"), which was established by the Board to allocate grant funds provided by the US Department of Treasury for eligible activities pursuant to the American Rescue Plan Act of 2021 ("ARPA") and as authorized by the Coronavirus State and Local Fiscal Recovery Funds program ("SLFRF"). The awarded amounts were previously

AGENDA, WEDNESDAY, AUGUST 23, 2023

Page 4 of 6

Commissioners cont'd:

approved by the Board at the March 22, 2023 public meeting following a public application process:

- True North Wellness Services: This Agreement allocates \$281,000.00 in ARRF grant funding for the propose of responding to the public health emergency created by the COVID-19 pandemic through the purchase and renovation of a new office space which will allow True North to expand their mental health treatment services in Adams County. This Agreement is effective August 23, 2023 through December 31, 2026.
- Gettysburg Combined Area Resources for Emergency Shelter (C.A.R.E.S.): This Agreement allocates \$368,900.00 in ARRF grant funding for the purpose of responding to the economic harm the COVID-19 pandemic caused to vulnerable populations through the renovation to the third floor of St. James Lutheran Church into a homeless shelter. This Agreement is effective August 23, 2023 through December 31, 2026.

Personnel Report:

Court Administration:

- Lateral transfer of Tamara Bittle, Administrative Assistant, from MDJ Snyder's Office to MDJ Harvey's Office, effective August 21, 2023

Probation Services:

- Probation Officer Interns, 3 days/week for 10 weeks for Ellie Engnoth, effective August 22, 2023 and Austin Staub, effective August 28, 2023

Controller's Department:

Recommendation from Controller John Phillips to approve and extend the Paid Internship for Sidney Shelton from August 11 to August 18, 2023.

District Attorney:

Posting of the open position of Part Time Office Legal Assistant, up to 29 hours/week, effective July 31, 2023.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the following:

- Merit hire promotion from Caseworker 1 to Caseworker 2 for Kathy Clark, effective August 14, 2023
- Maxim Erwin, Caseworker 2/Intake, effective August 21, 2023.

IT Department:

Recommendation from Phil Walter, CIO, to approve the promotion of Megan Smith from IT Tech 1/Application Specialist to Courts Jr. IT Technician II/Application Specialist, effective August 14, 2023.

AGENDA, WEDNESDAY, AUGUST 23, 2023

Personnel Report cont'd:

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the following:

- Employment of the following Corrections Officers, pending successful completion of background screenings: Leslie Johnston, Richard Bell, Jason Medrano, effective August 7, 2023; Sharon Gladfelter, Ernesto Perez, Shawn McElwee, Rebecca Jordan, Serena Bosman, effective September 11, 2023

Separation of Employment with permission to post:

- Annabelle Beacham, Telecommunicator, effective August 18, 2023
- Ashley Williams, Telecommunicator Supervisor, effective September 7, 2023
- Angela Sontheimer, Legal Assistant in the District Attorney's Office, effective August 31, 2023
- Joe Rumph, Corrections Officer, effective August 7, 2023
- Christy Andrew, Corrections Officer, effective August 14, 2023
- Neil Wentz, Corrections Officer, effective September 9, 2023
- Rescind the Offer of Employment for Corrections Officers Ernesto Perez and Shawn McElwee, effective August 14, 2023 and Sharon Gladfelter, effective September 11, 2023

Expenditures:

Approve the following expenditures for the period August 7, 2023 through August 18, 2023:

General Fund Total	\$ 1,604,798.89
General Fund	\$ 558,565.78
Payroll – Week #33	\$ 1,046,233.11
Children & Youth Services	\$ 116,250.11
HazMat Fund	\$ 141.19
Commissary Fund	\$ 22,454.33
Records Management	\$ 3,155.00
Hotel Tax Fund	\$ 310,233.08
County Records Improvement	\$ 440.00
American Rescue Plan Act 2021	\$ 5,000.00
Capital Projects	\$ 124,554.95
911 Fund	\$ 35,107.99
Internal Service Fund	\$ 525,924.04

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

AGENDA, WEDNESDAY, AUGUST 23, 2023

Page 6 of 6

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: