

WEDNESDAY, JUNE 14, 2023:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Administrator; Lindsey Ringquist, Assistant Solicitor; John Phillips, Controller; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Candi Clark, Court HR Generalist; Melissa Devlin, Director of Purchasing & Budget; Sarah Finkey, Children & Youth Administrator; Phil Walter, CIO; Daryl Crum, Tax Services Director; Deana Duvall, Grants Coordinator; Brandon Brenize, Assistant IT Director (Phone); Tammy Myers (Phone); News Reporters Judy Seniura, *Gettysburg Connections* and Vanessa Pellechio Sanders (Phone), *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the June 7, 2023 Commissioner's Meeting as presented.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

2023 Community Development Block Grant Public Hearing:

Chairman Phiel called the 2023 Community Development Block Grant Public Hearing to order at 9:05 a.m. At this time, he recognized Deana Duvall, Grants Coordinator for the Planning Department. Ms. Duvall announced that this is the first public hearing to be held on this duly advertised date and time, for the 2023 Community Development Block Grant (CDBG) Program. This hearing will give citizens an opportunity to make their comments known regarding what types of eligible activities Adams County should apply for and to solicit citizen input on possible activities to be included in the 2023 CDBG application. The 2023 allocation for Adams County is \$321,313.00, Gettysburg Borough - \$129,141 and Littlestown Borough - \$103,528.00.

Applications need to be received by the Planning Department, to the attention of Deana Duvall, on or before July 28, 2023. No late applications will be accepted. The County submission date to the Department of Community & Economic Development is October 27th. The approximate date for receipt of funds is summer 2024.

Eligible projects for the use of FY 2023 CDBG funds can be used to benefit a variety of activities including water and sewer systems, streets, housing rehabilitation, emergency housing assistance, recreation and community facilities, new public services, historic preservation, removal of architectural barriers, blight removal, economic development, and administration and planning. The County must demonstrate that approved projects (1) benefit low to moderate income persons, (2) remove slums or blight, or (3) meet an urgent community need.

At this time Chairman Phiel asked if there was any comment from any Board member. Commissioner Qually noted the importance of affordable housing in our community. Chairman Phiel then asked if there was any public comment to be received.

- Raymond Gouker, Community Media South Central PA – He noted Community Media has been serving the community for 35 years. Their goal is to keep and capture great things within the community. They have worked with non-profit organizations, helped low-income citizens, and worked with Gettysburg Destination. He highlighted some of their achievements. To continue this service, they need to upgrade their facility and equipment. He thanked the Board for this opportunity and asked for their consideration.

The public hearing ended at 9:18 a.m.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the following:

- 2023-2024 Contracts: Families United Network, Inc.; Diversified Treatment Alternative Center, LLC; Youth Advocate Programs, Inc.
- Subsidized Permanent Legal Custodianship Agreement between the County of Adams and the following:
 - M. & K.E. on behalf of E.S. in the amount of \$912.50/month
 - M. & K.E. on behalf of N.S. in the amount of \$912.50/month

Motion carried.

Information Technology:

With recommendation from Phil Walter, CIO and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- StormWind Order Form and StormWind Online Training Terms and Conditions of Use with StormWind, LLC, an Arizona-based online education company. These Agreements will provide the County IT Trainer with unlimited access to StormWind's online training platform with on-demand courses related to IT. The total annual cost of the license to access to the web platform is \$695.00, which is a discounted price (originally \$1,990.00) offered through PA State Contract No. 4400023837. This Agreement is effective June 14, 2023.
- Designate Chairman Randy L. Phiel to sign Quote #1020434 with Link Computer Corporation, a Pennsylvania Company, for the renewal of the County's InformaCast licenses. InformaCast is used to send a mass emergency page out to VOIP phones using each phone's speaker functionality. It can also be used by other departments within the organization for various paging purposes. It is further recommended that the Commissioners sign the Addendum to the Terms & Conditions of Sale with Singlewire Software, LLC, who produces InformaCast. This Quote is made pursuant to CoStars Contract #006-E22-223. The term of the Agreement commences on August 1, 2023 and terminates on July 31, 2024. Total cost to the County is \$2,908.00.

Motion carried.

Tax Services:

Recommendation from Daryl Crum, Tax Services Director on behalf of Susan Miller, Assistant Director/Chief Assessor, Mr. Martin moved, seconded by Mr. Qually, to approve the exemption of Personal Taxes for the following: Carol Rutters, Oxford Township and Marie Aschenbach, Conewago Township.

Motion carried.

Commissioners:

With recommendation from Molly R. Mudd, Solicitor, that the Board of Commissioners approve the following:

- Mr. Martin moved, seconded by Mr. Qually, to designate Chairman Randy L. Phiel to sign the Amendment to Master Equity Lease Agreement and Indemnity Agreement with Enterprise Fleet Management, a Missouri Company, from whom the County leases its vehicles. These Agreements incorporate the County's standard terms and

conditions into the Master Equity Lease Agreement. These Agreements shall become effective June 14, 2023.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Legal Fee Agreement with Suzanne L. Smith, Esq. of Fresh Start Law, PLLC. The purpose of this Agreement is to provide individual legal counsel to Sherri DePasqua, Assistant Administrator of CYS, who received a subpoena to testify as a witness in grand jury proceedings. Ms. Smith will be taking over for Ms. DePasqua's former counsel, Kristin Rice, at the same rate of \$175.00 per hour. This Agreement is effective May 22, 2023 and shall terminate upon conclusion of the grand jury proceedings.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Court Administration:

- MDJ Harvey: Note the employment of Deanna Conover, General Clerk, effective June 12, 2023
- Probation Services – Separation of Employment of Colin Johnson, Director, effective June 30, 2023

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of the following Telecommunicators, effective June 5, 2023: Jose Ariza and Kennedy Shropshire.

IT Department:

Recommendation from Phillip Walter, CIO, to approve the employment of Shane Rhoten, IT Technician 1 & Website Administrator, effective June 5, 2023.

Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of Elisabeth Alexander, Customer Service Assessor, effective June 19, 2023.

Conservation District:

Recommendation from Sherri Clayton-Williams, Director of Planning, to approve the employment of Anastasia Miller, Chesapeake Bay Technician, effective June 26, 2023.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve employment of the following Corrections Officers: Hunter Shover, effective June 5, 2023; John Choueiri, Quincy Noland, William Bujold, Jason Medrano, effective July 10, 2023

Separation of Employment with permission to post:

- Colby Tracey, Deputy Sheriff, effective June 9, 2023
- Jose Ariza, Telecommunicator, effective June 5, 2023
- John Caron, Lead Security Lieutenant, ACACC, effective June 16, 2023
- Adam Brown, Corrections Officer, effective June 20, 2023
- Rescind the offer of employment for Jason Medrano, Corrections Officer, effective July 10, 2023

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period May 27, 2023 through June 9, 2023:

General Fund Total	\$ 1,388,101.86
General Fund	\$ 314,207.21
Payroll – Week #23	\$ 1,073,894.65
Children & Youth Services	\$ 128,937.18
Commissary Fund	\$ 3,542.50
Hotel Tax Fund	\$ 204,622.33
Capital Projects	\$ 23,388.00
911 Fund	\$ 13,087.20
Internal Service Fund	\$ 237,892.53

Motion carried.

Other Business:

- Commissioner Qually – Comparing Broadband – referred to a *Gettysburg Times*, Out of the Past article, 75 Years Ago on the expansion of telephone facilities by the United Telephone Company costing more than \$1M that includes installation of four additional switchboard positions, new cable from Gettysburg to Biglerville, construction of new lines to provide additional subscriber service throughout Adams County, etc. And the statistics show that Gettysburg was above average community of comparable size – having 28 telephones per 100 people.
- Commissioner Martin – today, June 14, 2023 is Flag Day and a program is scheduled at 7:00 p.m. this evening at the Legion Park.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner’s Meeting at 9:34 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman

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Chief Clerk