

WEDNESDAY, MAY 17, 2023:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Administrator; Lindsey Ringquist, Assistant Solicitor; John Phillips, Controller; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Crissy Redding Treasurer; Kierstyn Green, Deputy Treasurer; Don Fennimore, Court Administrator; Candi Clark, Court HR Generalist; Melissa Devlin, Director of Purchasing & Budget; Phil Swope, Assistant Director of Purchasing & Budget; Todd Garrett, Budget Analyst II; Deana Duvall, Grants Coordinator; Phil Walter, CIO (phone); Tammy Myers (Phone); News Reporter Vanessa Pellechio Sanders, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the May 3, 2023 Commissioner’s Meeting as presented.

Motion carried.

Proclamations:

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim June through August 2023 as **“ADAMS COUNTY LIBRARY SYSTEM 2023 FUNFEST & SUMMERQUEST”** celebration in Adams County. This proclamation was presented to Laura Goss, Executive Director of the Adams County Library, Erica Duffy and Robin Woods.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim May 2023 as **“MENTAL HEALTH AWARENESS MONTH”** in Adams County. This proclamation was presented to Casey Darling-Horan, York/Adams MH-IDD Administrator, Bruce Bartz, York/Adams MH-IDD Community Liaison and Tiffany Kleiser.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

Court:

With recommendation from Don Fennimore, Court Administrator, and with concurrence from the Board of Commissioners, Mr. Martin moved, seconded by Mr. Qually, to approve the following 2024 Holidays:

New Year’s Day	January 1, 2024
Martin Luther King Jr., Day	January 15, 2024
Presidents’ Day	February 19, 2024
Good Friday	March 29, 2024
Memorial Day	May 27, 2024
Independence Day	July 4, 2024
Labor Day	September 2, 2024
Columbus Day	October 14, 2024
Veterans’ Day	November 11, 2024
Thanksgiving Day	November 28, 2024
Thanksgiving Day Holiday	November 29, 2024
Christmas Holiday	December 24, 2024
Christmas Day	December 25, 2024

Motion carried.

Treasurer:

With recommendation from Treasurer Christine Redding, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Addendum to the Master Agreement for Treasury Management Services dated July 14, 2021. The Addendum adds ACH Positive Pay Services, which is an additional layer of fraud-prevention for County ACH transactions. This Addendum is effective May 17, 2023. Cost of service is \$300.00 per month.
- Agreement for Collection of Germany Township Taxes by the County Treasurer. This Agreement, which was approved by the Germany Township Board of Supervisors on May 8, 2023, provides that Ms. Redding will be responsible for the collection of taxes in Germany Township due to a vacancy in the township tax collector position until December 31, 2023. The effective date of the Agreement is May 17, 2023. It is further recommended that the Board pass Resolution No. 5 of 2023, which directs Ms. Redding to collect Germany Township taxes, outlines the terms of the Agreement, and is required by the Local Tax Collection Law to effectuate the same.

RESOLUTION NO. 5 OF 2023

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE COUNTY OF ADAMS THAT THE COUNTY
TREASURER COLLECT TAXES FOR GERMANY
TOWNSHIP**

WHEREAS, the Local Tax Collection Law, Public Law 1050 of 1945, as amended, codified at 72 P.S. § 5511.1, et seq., (the “Act”) provides for the administration of duties for tax collectors in the Commonwealth of Pennsylvania; and

WHEREAS, there exists a vacancy in Germany Township (hereafter “the Township”) tax collector office, which has neither been filled by municipal election nor by the Township’s efforts to appoint an interim tax collector; and

WHEREAS, the Adams County Board of Commissioners, by action taken this date, have directed the County Treasurer, Ms. Christine Redding, to collect taxes due and owing in Germany Township, pursuant to 72 P.S. § 5511.4d (permitting collection of municipal taxes by county treasurer), due to a vacancy in the position of the Township’s Tax Collector; and

WHEREAS, the County and the Township wish to mutually acknowledge this assignment of tax collection responsibilities to the County Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of Commissioners as follows:

1. The Adams County Treasurer, Ms. Christine Redding, as assisted by her duly appointed and bonded staff, is appointed to collect all Township taxes beginning on May 1st, 2023 through December 31st, 2023, unless the Agreement is terminated by the parties or by operation of law.
2. This collection shall occur at the Adams County Courthouse, at the times and dates noted in the tax bills provided to Township taxpayers, or at such other location as may be duly determined and advertised by the Adams County Treasurer.

sign the Master Services Agreement with Sylint. The term of the Agreement is one (1) year, commencing on May 17, 2023 and terminating on May 16, 2024. Total cost to the County is \$83,160.00, which will be paid in monthly installments of \$6,930.00.

- Local Government Entities Consent Agreement for the Pennsylvania Emergency Management Agency (PEMA) Fiscal Year (FY) 2022 State and Local Cybersecurity Grant Program (SLCGP). By signing the Agreement, the County consents to the utilization of 80% of the FY 2022 SLCGP, or \$4,164,051.20, for Local Government Entities to use Intrusion and Detection Services MS-ISAC Albert Sensors and Cofense security awareness services. MS-ISAC Albert Sensors provide network security alerts for both traditional and advanced network threats, helping organizations identify malicious activity. Cofense provides for social engineering (phishing) exercises. To opt-in for these services, the County must submit the Consent Agreement no later than May 24, 2023. These services will be provided at no additional cost to the County and the Commonwealth will provide the required 10% match.

Motion carried.

Budget and Purchasing:

With recommendation from Melissa Devlin, Director and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to sign Quote # Q-135073 from CentralSquare, a Florida Company, for consultant services to convert Budget and Purchasing's current CDD reports to Cognos Analytics reports. Cognos is CentralSquare's new report writer program. The Quote is effective May 17, 2023. Total cost to the County is \$8,640.00.

Motion carried.

2021 Community Development Block Grant (CDBG):

With recommendation from Deana Duvall, Grants Coordinator, Mr. Martin moved, seconded by Mr. Qually, to approve and sign Fiscal Year 2021 CDBG Subrecipient Agreement (Contract No. C000082904) between the County of Adams and Biglerville Brough and Authority for their water/sewer improvement program in the amount of \$110,792.00.

Motion carried.

Adams County Library System:

With recommendation from Heidi Gillis, President of the Board of Trustees, Mr. Qually moved, seconded by Mr. Martin, to officially appoint the following to the Adams County Library Board of Trustees for a three-year term effective April 27, 2023: Sheila Fleischer, Julie Ramsey, Rita Rice.

Motion carried.

Adult Correctional Complex:

With recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the Project Modification Request ("Request") for the Pennsylvania Commission on Crime and Delinquency (PCCD) Subgrant No. 2019/2020/2021/2022-GO-MA-30877. This Request seeks an extension of the project period until June 30, 2024 for the jail to expend the total grant award of \$251,904.00 for the purposes of funding the Vivitrol Medication-Assisted Treatment (MAT) program. This extension request comes at no cost to the County and is effective May 17, 2023.

Motion carried.

Commissioners:

- With recommendation by Steve Nevada, County Administrator and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners designate Chairman Randy L. Phiel to approve Quotation No. MLS-230407A from Sage Technology Solutions, of Mount Joy, PA. This quote provides for five (5) 15" Gooseneck mics for the Historic Courtroom and is being made pursuant to Co-Stars Contract #034-E22-130. It is further recommended that the Board sign the Addendum to the Terms and Conditions, which incorporates the County's standard terms and conditions into the Agreement. This quote is effective May 17, 2023. Total cost to the County is \$1,065.00.

Motion carried.

- With recommendation from Molly R. Mudd, Solicitor, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:
 - After review of the bid documents with the County's Bridge Engineers Pennoni Associates Inc., that the Board of Commissioners award the contract for Maintenance Repairs of Forty County Bridges to contractor Jay Fulkroad and Sons Inc. ("JFS Inc.") of McAlisterville for the total base bid price of \$489,628.19.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Court Administration:

- Note the Status Change for Gabrielle "Gaby" Francis from Part time to Fulltime Law Clerk for Judge Simpson, effective May 8, 2023
- Separation of employment for Nayeli Lua, Executive Assistant, effective May 26, 2023

IT Department:

Recommendation from Phillip Walter, CIO, to approve Eric Fisak, IT Technician 1 /Application Specialist, effective May 22, 2023. Mr. Fisak transferred from Court Administration.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the following:

- Corrections Officers, pending successful completion of background screenings: Larry Fritz III; Melissa Schenk; Becky Armstrong; Seth Lawyer, effective June 5, 2023
- Layla Sabold, Intern in the Records Department, not to exceed 29 hours/week, effective May 22, 2023 through August 11, 2023

Separation of Employment with permission to post:

- Aparna Bhanu, Program Specialist-QA Fiscal, Children & Youth Services, effective May 12, 2023
- Carissa McKean, Children & Youth Caseworker 2, effective June 2, 2023
- Richard Aime, Assistant District Attorney, effective June 9, 2023
- Demitrios Kakaziotis, Network & Security Administrator, effective June 2, 2023
- Dustin Ebaugh, Lieutenant, Adams County Adult Correctional Complex, effective May 15, 2023
- Brett Kimel-Buddemeyer, Corrections Officer, effective May 23, 2023

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period April 29, 2023 through May 12, 2023:

General Fund Total	\$ 5,040,483.51
General Fund	\$ 411,347.74
Debt Service Payments	\$ 3,522,178.08
Payroll – Week #19	\$ 1,106,957.69
Children & Youth Services	\$ 62,238.45
HazMat Fund	\$ 716.00
CDBG	\$ 67,888.00
Commissary Fund	\$ 1,978.58
Hotel Tax Fund	\$ 149,681.38
Human Services	\$ 1,666.44
Capital Projects	\$ 160,727.57
911 Fund	\$ 20,358.28
Internal Service Fund	\$ 286,770.09

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner’s Meeting at 9:45 a.m. this date.

Motion carried.

Respectfully submitted,



Paula V. Neiman
Chief Clerk