Adams County Court of Common Pleas
Pennsylvania Right-to-Know Law and Rule of Judicial Administration 509

Overview: Act 3 of 2008, Pennsylvania's Right-to-Know Law, was signed by the Governor on February 14, 2008, and became effective on January 1, 2009. Under Act 3, a "judicial agency," as defined, shall provide "financial records," as defined, when requested in accordance with the act or any rule or order of court providing equal or greater access to the records.

On June 23, 2008, Pennsylvania Rule of Judicial Administration (Pa R.J.A.) 509 was amended in order to facilitate public access to financial records of the Unified Judicial System. In Adams County, a "judicial agency" includes the Court of Common Pleas, Adult Probation Office, Juvenile Probation Office, Domestic Relations Office, and the Magisterial District Judges' Offices. The Supreme Court Order and Pa R.J.A. 509 can be found on the Administrative Office of Pennsylvania Courts website (www.aopc.org) under Public Access.

Procedure for Requesting Access to Adams County Court Office Financial Records:
In accordance with Pa R.J.A. 509, a request to inspect or obtain copies of financial records accessible pursuant to this rule and in the possession or control of the abovementioned Adams County Court offices must be made in writing to the Adams County Courts Open Records Officer at the below address. A written request may be submitted in person, by mail, by e-mail, by facsimile, or, to the extent provided, any other electronic means, on the Administrative Office of Pennsylvania Courts (AOPC) Rule 509 Request Form provided on the Adams County website under "County Quick Links." Within 10 business days of receipt of a written request, the Adams County Courts Open Records Officer shall respond to the requester. The procedure for filing an appeal to the Courts Open Records Officer's denial of access is explained in Pa R.J.A. 509. Additionally, the Adams County Fee Structure pertaining to the Right-to-Know Law is also contained on the Adams County website.

Adams County Courts Open Records Officer Adams
County Courthouse
111-117 Baltimore St.
Gettysburg, PA 17325
adamscountycourtsrighttoknow@adamscountypa.gov

(717) 337-9846
(717) 334-8817 (fax)